

Board of Selectmen  
Minutes of 03/08/04  
\*DRAFT

*\*Due to a majority change on the Board of Selectmen (two of the three members) these minutes will not be able to be approved. Therefore, they are posted in a draft format only.*

I. Call to Order.

Chairman Lloyd Sullivan called the meeting to order at 7:00 pm. There were present Jenifer Landman, Selectman, Paul Cuetara, Selectman and Michael Pardue, Town Administrator. Mr. Pardue served as the Recording Secretary for this session.

II. Selectmen Items

A. Beach Parking Stickers – Discussion and Protocol for Issuance

Mr. Pardue explained that the Town currently has twenty (20) parking spaces that are allocated for resident vehicles displaying North Hampton Parking Stickers. He further cited that discussion is underway to acquire an additional ten spaces for like use. With the potential of 30 parking spaces being available for beach parking by North Hampton residents, the question has arisen as to how the Board would like sticker disbursement to occur. At this time, the Town has ordered one thousand beach parking stickers for 2004. This is an increase in the number of stickers ordered due the complaints received last year when the Town only had 500 beach stickers available for purchase by residents.

The Board discussed the procedure for selling beach stickers (\$20.00 each) to a resident of North Hampton. After some discussion, it was determined by the Board that current procedures should remain in force, following past practice.

The Board authorized the selling of as many stickers (up to 1,000) as are requested by residents. The price is to remain at \$20 per sticker for the year 2004.

B. Policy on Building / Facility Use – Town Hall Building

Mr. Pardue presented the Board with a revised policy related to the occupancy and use of the Town Hall facility. Amendments to the existing policy included the need for both police and fire officials to review the Facility Use Application prior to final approval being granted. Further, in the event of gatherings anticipated to exceed 70 people, the police and fire officials may require the presence of a duty officer at said event, the cost to be the responsibility of the applicant. The Board discussed additional amendments to the policy and Facility Use Form. Following discussion, the Board asked that the policy prohibit “open flames” in the building and asked that the language related to the

“overloading” of electrical outlets be clarified. It was agreed that each of the areas addressed would serve to enhance the health and safety of those using the facility.

MOTION / VOTE: Mr. Cuetara made the motion to accept the proposed Application for Facility Use document, inclusive of the proposed revisions. Ms. Landman seconded the motion. The vote was unanimous. 3-0.

#### C. Questions and Comments Related to Topic Items

NONE

### III. Administration/Business

#### A. Town Administrator's Report

Mr. Pardue made his report to the Board. Issues discussed were as follows:

1. PD investigating a bank robbery of the North Hampton Branch of Bank of New Hampshire. One suspect in custody.
2. PD likely to experience an increase in overtime due to the investigation related to above item.
3. The FD will be administering LT. Exam on 3/10/04.
4. The Egg Scramble is scheduled for 4/3/04 at 10am and will be held at the airfield.
5. Two LAX clinics coming up as sponsored by Recreation Department.
6. Recreation Spring / Summer brochure will be published by the end of March.

#### B. Correspondence

Ms. Landman advised the Board that Mr. Landman is testifying for the CMAQ bike path shoulders project (Rt. 151 to Pease through Greenland). She stressed the importance of this effort as related to public safety and the well being of bike riders. The Board concurred and expressed their appreciation for Mr. Landman's continued efforts on this matter.

#### C. Approval of Minutes

- i. February 23, 2004 – Approved 2-0 as amended.

#### D. Elderly Exemptions

The Board signed several Elderly Exemption filings.

E. Veteran Exemptions

The Board signed several Veteran Exemption filings.

F. Payroll

Payroll was reviewed and signed off on.

G. Manifest

The manifest was signed off on.

IV. Adjournment of Public Session

Being no further business to come before the Board in open session, Mr. Cuetara made the motion to temporarily adjourn open session at 7:22 pm and move into **Non-Public Session RSA 91-A:3 II (a,d,e) for the purpose of:**

Discussion of Personnel Matter

Acquisition, Sale or Lease of Real or Personal Property

Legal Matters

V. Reconvening of Public Session

The Board entered back into open session.

Both Mr. Sullivan and Mr. Cuetara recognized that this was Ms. Landman's last Board of Selectmen meeting as her term was ending and she had elected not to run for office again at this time. Mr. Sullivan commended Ms. Landman for her years of dedicated service to the Town and wished her well in the future. Mr. Cuetara echoed Mr. Sullivan's comments.

MOTION / VOTE: Mr. Cuetara made the motion to adjourn the meeting at 7:27pm. Ms. Landman seconded the motion. The vote was unanimous. 3-0.

Respectfully Submitted,

Michael Pardue  
Town Administrator